



Chapter Bylaws of the
Skyview Middle School Chapter
of the
National Junior Honor Society
Adopted: August 2021

ARTICLE I: NAME

The name of this chapter shall be the Skyview Middle School Chapter of the National Junior Honor Society.

ARTICLE II: PURPOSE

The purpose of this chapter shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, to develop character, and to encourage good citizenship in the students of Skyview Middle School.

ARTICLE III: POWERS

Section 1: This chapter operates under the direction of and in full compliance with the National Constitution of NJHS. See www.njhs.us/constitutions. In addition, this chapter will maintain active affiliation with the national organization on an annual basis.

Section 2: This chapter will remain an active member of the state association, by paying annual dues and participating in state functions when possible.

Section 3. The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

Section 4: Final authority on all activities and decisions of the chapter resides with the school principal.

Section 5: Nondiscrimination. Our chapter of NJHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, religion, ancestry, national origin, gender identity, sexual orientation, and ability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.



ARTICLE IV: MEMBERSHIP

Section 1. Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, character, and citizenship.

Section 2. Membership in this chapter shall be known as active, honorary, and alumni. Active members become alumni members at graduation. Alumni and honorary members have no voice or vote in chapter affairs.

Section 3. Eligibility:

- a. Candidates eligible for selection to this chapter must be in the second semester of sixth grade or members of the seventh or eighth grade class.
- b. To be eligible for selection to membership in this chapter, the candidate must have been enrolled for a period equivalent to one semester at Skyview Middle School.
- c. Candidates eligible for election to the chapter shall have a minimum cumulative grade point average of 3.5.
- d. Upon meeting the grade level, enrollment, and GPA standards, candidates shall then be considered based on their service, leadership, character, and citizenship.

ARTICLE V: SELECTION OF MEMBERS

Section 1. The selection of members to this chapter shall be by a majority vote of the faculty council which consists of five faculty members appointed by the principal. The chapter adviser shall be the sixth, nonvoting, *ex officio* member of the faculty council.

Section 2. The selection of active members shall be held once a year during the second semester of the school year.

Section 3. Prior to the final selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility.
- b. All students who are eligible scholastically (i.e., candidates) shall be notified and asked to complete and submit an application for further consideration.
- c. The faculty shall be requested to evaluate candidates determined to be scholastically eligible using the official input form provided by the chapter adviser.
- d. The faculty council shall review the applications, faculty input, and other relevant information to determine those who fully meet the selection criteria for membership.

Section 4. Candidates become members when inducted at a special ceremony.



Section 5. An active member of the National Junior Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The faculty council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain their membership.

ARTICLE VI: OBLIGATIONS OF MEMBERS

Section 1. Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Junior Honor Society.

Section 2. Any member who withdraws, resigns, or is dismissed from the chapter shall not be entitled to wear the emblem to the chapter.

ARTICLE VII: OFFICERS

Section 1. The leadership team of the Skyview Middle School chapter shall consist of four officers: president, vice president, secretary, and treasurer and four committee heads: character & citizenship committee head, leadership committee head, service committee head, and scholarship committee head.

Section 2. Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 3. It shall be the duty of the president to attend all (exceptions granted) meetings of the chapter and serve as the official representative of the chapter at school and community functions. The president will work with the vice president to support the needs of all four committees. The president will lead large group and leadership meetings. The president will work closely with the advisor to support all projects/activities.

Section 4. It shall be the duty of the vice president to attend all (exceptions granted) meetings of the chapter and work with the president to support the needs of all four committees. The vice president will work closely with the president and advisor to support all projects/activities.



Section 5. The secretary will take attendance at meetings and document what is discussed. The secretary will be responsible for typing up/emailing what was discussed out to the group within 1-2 days of the meeting. The secretary will also write summaries of events/projects to promote the society within the school, such as for the school newsletter.

Section 6. The treasurer shall keep the record of all financial transactions of the chapter. The treasurer is responsible for attending all school events where money is collected.

Section 7: It shall be the duty of each committee head to lead and organize their committee. This will include running committee time during meetings and leading quarterly projects. All committee heads are required to attend all four of their quarterly projects (exceptions granted) and are responsible for communicating with the advisor about all ideas/activities their committee spearheads.

Section 8. Officers, committee heads, and the faculty adviser(s) shall collectively be known as the chapter's leadership team. The leadership team shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter, but any action by the leadership team is subject to the review of the chapter members.

ARTICLE VIII: MEETINGS

Section 1. Regular meetings of this chapter shall be bi-weekly. Special meetings can be called by the president with approval of the adviser.

Section 2. To stay eligible, members shall attend a minimum of 2 meetings per quarter.

ARTICLE IX: PROJECTS/ACTIVITIES

Section 1. Each chapter committee shall implement four service projects/activities per year (one per quarter.)

Section 2. It is not required that all members attend all four service projects, but each committee's projects/activities shall serve as opportunities for service hours for all members.

Section 3. All projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.



Section 4. The chapter shall publicize and promote its projects in a positive manner.

ARTICLE X: DISCIPLINE and DISMISSAL of MEMBERS

Section 1. Any member who falls below the standards of scholarship, service, leadership, character, or citizenship may be considered for discipline or dismissal from the Skyview Middle School chapter of the National Junior Honor Society. A member of the National Junior Honor Society is expected to maintain their academic standing and take an active role in service and leadership to their school and community.

Section 2. If a member's cumulative grade point average falls below 3.5 (reports ran at the end of each quarter) they will be given a written warning and one quarter for improvement. If the cumulative grade point average remains below 3.5 at the end of the following quarter, the student will be subject to further disciplinary action by the faculty council that includes consideration of dismissal from the chapter.

Section 3. Members shall attend a minimum of 2 meetings per quarter. If a member falls below the requirement, they will be given a written warning. If the member falls below the requirement two quarters in a row, the student will be subject to further disciplinary action by the faculty council that includes consideration of dismissal from the chapter.

Section 4. Violations of the law or school regulations can result in immediate consideration of the dismissal of a member. These violations include, but are not limited to stealing; destruction of property; cheating; truancy; or possession, selling, or being under the influence of drugs or alcohol at school or school-related activities or in the community.

Section 5. Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the faculty council.

Section 6. In all cases of pending dismissal:

- a. The member will receive **written notification** from the adviser/faculty council indicating the reason for consideration of dismissal.
- b. The member has the right to respond to the written notification before the faculty council prior to any vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present their defense either in person or via a written statement. The faculty council will then vote on whether to dismiss. A majority vote of the faculty council is needed to dismiss any member.



- c. The results of the faculty council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents.
- d. A member who is dismissed or resigns may never again be considered for membership in the National Junior Honor Society.

ARTICLE XI: RATIFICATION, APPROVAL, and REVIEW.

Section 1: These bylaws will be **approved** upon receiving a two-thirds affirmative vote of all active members of the chapter, a majority affirmative vote of the faculty council, and approval by the administration.

Section 2: These bylaws shall be reviewed and if necessary, revised within five years from the date of approval noted on this document.

ARTICLE XII: AMENDMENTS

These bylaws may be amended by a two-thirds vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The exceptions are Articles IV, V, and X, which are developed by the faculty council with the approval of the principal.

Approved on August 25, 2021

Signatures

Chapter Advisor:

Kaylyn Farrell

School Principal:

Matthew Sisson

Student Signature:

Printed Name: _____ Signed Name: _____